

# RELEASE NOTES (8.14) – 1.21.2022

Texas Health and Human Service Commission (HHSC) Clinical Management for Behavioral Health Services (CMBHS) Release Information Date 1/21/2022		
Page or Function	Description of Change and/or User Instructions	Business Entity/User Type Impacted
WTL057 Daily Capacity Report Screen	(TTOR Functionality Project) <ul style="list-style-type: none"> <li>In CMBHS, navigate to and select the following menus: <b>Provider Tools &gt; Occupancy Management &gt; Daily Capacity Report</b> has new added functionality enabling both Parent and Child-level locations to enter their daily census information.</li> <li>New screen functionality has been built to support three new organization level role logins for:               <ol style="list-style-type: none"> <li>Parent level location                   <ul style="list-style-type: none"> <li>A new hyperlink called “<b>View Cumulative</b>” appears under the Action column</li> <li>When selected a new page opens to display the sum of all sub-contractor’s daily capacity information</li> <li>There is a <b>radio button</b> to allow the user to select to view the sum of daily capacity information for direct contracts or for indirect contracts</li> <li>New functionality has been built into the “<b>View</b>” hyperlink where the user can select to <b>display</b> daily capacity information from direct or indirect contract locations by selecting the radio button</li> <li>New functionality in the <b>Daily Capacity Report</b> screen, allows the user at the Parent level user to <b>enter</b> daily capacity information for their direct or indirect parent level locations</li> <li>The current system date auto-populates into the “Report Date” field when creating a new Daily Capacity Report. The previous days information will also auto-populate in the columns.</li> </ul> </li> </ol> </li> </ul>	SSUP, Prevention & Intervention Providers  Read-write access will be assigned to the relevant roles in CMBHS

	<ul style="list-style-type: none"> <li>• A new report can be created for any past date.</li> </ul> <p><b>2. Child level location</b></p> <ul style="list-style-type: none"> <li>• Child level locations can now enter daily capacity information at the child level location by selecting the <b>“New”</b> radio button and entering the information into the columns</li> <li>• The current system date auto-populates into the <b>“Report Date”</b> field when creating a new Daily Capacity Report. The previous days information will also auto-populate in the columns.</li> <li>• A new report can be created for any past date.</li> </ul> <p><b>3. Approver level location</b></p> <ul style="list-style-type: none"> <li>• A new hyperlink called <b>“View Cumulative”</b> appears under the Action column</li> <li>• View cumulative from an approver level location will display the sum of all sub-contractor’s daily capacity information</li> </ul>	
<b>Data, Reports Screen</b>	<ul style="list-style-type: none"> <li>• Three new reports have been added: <ul style="list-style-type: none"> <li><b>1. 90 % Daily Capacity Report (HHSC Only)</b> <ul style="list-style-type: none"> <li>• This report displays all child level and parent level locations that have service types exceeding 90% full census</li> </ul> </li> <li><b>2. Daily Capacity Exception Report (HHSC &amp; Approver level locations)</b> <ul style="list-style-type: none"> <li>• This report displays which users have not entered a Daily Capacity Report at either the parent or child level location</li> <li>• There is one report for HHSC users and a second report for Approver level locations</li> </ul> </li> </ul> </li> </ul>	Read-only access will be assigned to HHSC and Approver level locations for relevant reports
<p><b>If you have problems using CMBHS please contact the CMBHS Help Line at 1 866 806-7806 Monday - Friday 8:00 am to 4:30 pm</b></p>		